

Privacy Policy

Clarendon Municipal Corporation

1. Introduction

The Clarendon Municipal Corporation, hereinafter referred to as ‘CMC’ is committed to protecting the privacy and personal information of all individuals who access and use our website and online services. This Privacy Policy explains how information is collected, used, stored, and protected when the public uses this website, including when making payments for government services online.

This policy aligns with the provisions of the Data Protection Act and other applicable laws and regulations of Jamaica.

By using this website and its services, you agree to the collection and use of information in accordance with this Privacy Policy.

2. Information We Collect

When you access or use this website, the CMC may collect the following types of information:

Personal Information

Personal information that identifies you may include:

- Full name
- Address
- Email address
- Telephone number
- Identification Numbers (TRN and/or Passport where required for government services)

Payment Information

When payments are made through the website, payment details collected may include:

- Debit or credit card information
- Transaction amount
- Payment confirmation details

Payment processing will be handled through secure third-party payment gateways that comply with international payment security standards.

Technical Information

The website may automatically collect certain technical data, including:

- IP address
- Browser type
- Device information
- Date and time of website access
- Pages visited

This information helps improve website functionality and security.

3. How We Use Your Information

The information collected may be used for the following purposes:

- Processing payments for government services
 - Verifying user identity where required
 - Providing receipts and transaction confirmations
 - Improving website performance and user experience
 - Maintaining accurate records of transactions
 - Detecting and preventing fraud or unauthorized activity
 - Complying with legal and regulatory requirements
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4. Payment Security

All online payments made through this website are processed through secure systems using encryption technologies designed to protect financial information.

The CMC may utilize certified payment processors that comply with internationally recognized security standards such as the **Payment Card Industry Data Security Standard (PCI-DSS)**.

The CMC does not store complete credit or debit card information on its servers.

5. Disclosure of Information

The CMC will not sell, trade, or rent personal information to third parties.

However, information may be shared in the following circumstances:

- With authorized government departments or agencies where necessary to provide the requested service
 - With payment processors to facilitate online transactions
 - Where required by law, regulation, or a court order
 - To protect the security, integrity, or rights of the Agency or the public
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6. Data Protection and Storage

The CMC will take reasonable administrative, technical, and physical measures to safeguard personal information against loss, misuse, unauthorized access, alteration, or disclosure.

Personal data is retained only for as long as necessary to fulfil the purpose for which it was collected and in accordance with the government of Jamaica's record-keeping requirements.

7. Cookies and Website Analytics

This website may use cookies or similar technologies to enhance user experience and improve service delivery.

Cookies help the CMC to:

- Understand website traffic and usage patterns
- Improve website performance
- Maintain secure sessions for users

Users may disable cookies in their browser settings; however, this may affect some website functionality.

8. Your Rights

Under the Data Protection Act, individuals have certain rights regarding their personal data, including:

- The right to access personal data held by the Agency
- The right to request correction of inaccurate information
- The right to request deletion or restriction of processing where applicable
- The right to know how their personal data is being used

Requests regarding personal data may be submitted to the CMC's Chief Executive Officer.

9. External Links

This website may contain links to external websites operated by other government entities or third parties. The CMC is not responsible for the privacy practices or content of those websites.

Users are encouraged to review the privacy policies of external websites before providing personal information.

10. Changes to this Privacy Policy

The CMC reserves the right to update or modify this Privacy Policy at any time to reflect changes in legal requirements, technological developments, or operational practices.

Updated versions will be posted on this website with the revised effective date.

11. Contact Information

For questions or concerns regarding this Privacy Policy or the handling of personal data, please contact:

Chief Executive Officer
Clarendon Municipal Corporation
3 Sevens Road
May Pen
Clarendon
876-986-2216/ 876-986-2234
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